

# GSA Information Technology Schedule

**AUTHORIZED FEDERAL SUPPLY SERVICE  
INFORMATION TECHNOLOGY  
SCHEDULE PRICELIST**

**GENERAL PURPOSE COMMERCIAL INFORMATION  
TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES**

**CONTRACT NUMBER: GS-35F-057GA**

**CONTRACT PERIOD: November 1, 2016-October 31, 2021**



**DCS Corporation  
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Alexandria, VA 22310  
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**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE**

On-line access to contract ordering information, terms and conditions, p-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is <http://www.gsaadvantage.gov>

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**CUSTOMER INFORMATION**

**1.a TABLE OF AWARDED SPECIAL ITEM NUMBER(S)**

<b>Special Item 132-51 Information Technology Professional Services</b>	
FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Automated News Services, Data Services, or Other Information Services
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

**Note 1:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 2:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**1.b Lowest Priced Model Number/Lowest Unit Price:**

<b>Labor Category Title</b>	<b>GSA Rate Hourly</b>
Technician/Technical Assistant 1	\$63.94

**1.c Descriptions of all corresponding commercial job titles with experience, functional responsibility and education:** See pages 4-11.

- 2. Maximum Order:** \$500,000 per SIN 132-51
- 3. Minimum Order:** \$100
- 4. Geographic Coverage:** Domestic - delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.
- 5. Point of Production:** DCS Corporation
- 6. Prices Shown Herein are Net (discount deducted)**
- 7. Quantity Discounts:** 1% discount for single orders \$150,000.00 or greater.
- 8. Prompt Payment Discount:** Net 30 days.

**9.a Notification that Government purchase cards are accepted at or below the micropurchase threshold.** DCS accepts the Government Commercial Credit Card but does not provide any additional discounts.

**9.b Notification whether Government purchase cards are accepted or not accepted above the micropurchase threshold.** DCS accepts the Government Purchase card above the micro-purchase threshold.

**10. Foreign Items:** Not applicable.

**11.a Time of Delivery:** As negotiated and specified in each delivery order.

**11.b Expedited Delivery:** As negotiated and specified in each delivery order.

**11.c Overnight and 2-day delivery:** As negotiated and specified in each delivery order.

**11.d Urgent Requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**12. FOB Point: DESTINATION**

**13. a. Ordering Address: DCS Corporation, 6909 Metro Park Drive, Suite 500**

Alexandria, VA 22310, Attention: Perry Gann

Email: [pgann@dcscorp.com](mailto:pgann@dcscorp.com)

Direct: (571) 227-6192 Fax: (571) 227-6001

**b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

**14. Payment Address:** DCS Corporation, 6909 Metro Park Drive, Suite 500,  
Alexandria, VA 22310, Attention: Accounts Receivable

**15. Warranty Provision:** All services performed under this contract will be guaranteed to be completed within common industry standards of professional competence and care.

**16. Export Packing charges:** As negotiated and specified in each delivery order.

**17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** As negotiated and specified in each delivery order.

**18. Terms and Conditions of Rental, Maintenance, and Repair:** Not applicable.

**19. Terms and Conditions of Installation:** Not applicable.

**20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices:** Not applicable.

**20.a Terms and Conditions for Any Other Services:** Not applicable.

- 21. List of Service and Distribution Points:** Not applicable.
- 22. List of Participating Dealers:** Not applicable.
- 23. Preventive Maintenance:** Not applicable.
- 24.a Special Attributes:** Not applicable.
- 24.b Section 508:** If applicable, Section 508 compliance information on Electronic and Information Technology (EIT) supplies and services will be addressed on a task order basis. The EIT standards can be found at [www.Section508.gov](http://www.Section508.gov) .
- 25. Data Universal Numbering System (DUNS) Number:** 08-366-2916
- 26. Central Contractor Registration (CCR) Database:** DCS Corporation is registered in the Central Contractor Registration (CCR) Database. (Now SAM.gov): **CAGE Code:** 1P418

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**\*\*\*\*NOTE:** *All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.*

**1. SCOPE** a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

d. The above procedures do not apply to Time and Material or labor hour orders.

**3. ORDER**

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

#### **4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

#### **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

#### **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS

(MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008)

(DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-

and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

**13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

The following is an example of the manner in which the description of a commercial job title should be presented:

**IT Labor Category Descriptions**

**The following pages provide each proposed position’s description, including minimum education and number of years of experience for each position.**

**Labor Category Experience/Skill Levels**

Each labor category provides various levels of experience: Sr. Principal (6), Principal (Level 5), Senior (Level 4), Journeyman (Level 3), Intermediate/Mid (Level 2), and Junior/Entry (Level 1). Not all positions will include all six experience or skill levels.

<b>DCS EXPERIENCE/SKILL LEVELS</b>	
<b>Level 6 (Senior Principal)</b>	Provides extensive knowledge, technique and skill for a particular discipline. Applies leading-edge principles, develops original ideas/theories for job assignments, and solves the most difficult problems in their area of expertise. Provides expert technical advice to internal personnel and external customers and/or major projects/programs. Customer interactions include working directly with customers in broad areas of strategic planning and/or specific in-depth technical activities during program/project execution. Recommendations and conclusions from these individuals are seldom questioned in their technical domain.



<b>DCS EXPERIENCE/SKILL LEVELS</b>	
<b>Level 5 (Principal)</b>	Applies leading-edge principles, theories and concepts to job assignments under broadly defined direction for a particular discipline. Maintains special knowledge of a subject through training, education, or experience. Provides high-level technical guidance to internal personnel and external customers and/or complex projects. Customer interactions include working directly with high-level customers in broad areas of execution. Makes independent analyses/assessments/ decisions related to major projects or overall project execution.
<b>Level 4 (Senior)</b>	Provides extensive knowledge, capability and skill for a particular discipline. Maintains in depth knowledge of a subject through training, education, or experience. May contribute to the development of new ideas and principles. Capable of solving very complex problems, working under consultative direction. Provides high-level guidance to more junior personnel and manages moderately complex projects. Customer interactions may include working directly with internal personnel and external customers in broad areas of project execution. Makes independent analyses/assessments/ decisions related to key aspects of projects or project planning and execution.
<b>Level 3 (Journeyman)</b>	Broadly applies basic principles, theories and concepts to assignments. May direct/maintain activities for internal/external customers. Interactions may include working with customers in areas of project execution germane to their background/training. Solves a range of moderate to complex problems, working with limited project direction. Provides support to technical leadership on major tasks or technology assignments to establish goals and project objectives. Maintains domain expertise including expert technical knowledge in a particular discipline. Interactions may involve internal personnel and external customers. May provide guidance to more junior personnel.
<b>Level 2 (Intermediate/ Mid)</b>	Applies basic principles, theories and fundamental concepts to assignments. Possesses and applies knowledge and experience on moderate to complex work assignments which are broad in nature. Has the ability to apply competent knowledge across key tasks and assignments. Exhibits technical and operational proficiency solving problems of moderate complexity. May interact directly with customers on assignments as required. Makes routine technical decisions for the completion of assigned projects in area of expertise under project supervision.
<b>Level 1 (Junior)</b>	Applies basic principles, fundamental concepts, and process diligence to completion of assignments. Performs work that requires minimal practical experience and training. Work involves limited problem-solving which follows standardized practices and procedures. Customer interaction is limited to subordinate roles in larger groups. Makes decisions under guidance of more senior personnel. Work performed under supervision.

### Labor Category Descriptions

The following pages provide each proposed position’s description, including minimum education and number of years of experience for each position.

GSA IT LABOR CATEGORY DESCRIPTIONS			
<b>PROGRAM MANAGER 6</b>	<b>MGR-6</b>	<b>MS/MA</b>	<b>20 Years</b>
<p>Technical program leader, manager, and administrator responsible for overall technical, business, and financial management of programs and projects, including program budgets, schedules, and performance. Principal point of contact with customer program officials and representatives for technical and program issues. Develops procedures, planning, and directing execution of all aspects of the program. Maintains at least one technical specialty functional or operational area related to the effort. Demonstrates technical achievement at highest Government and corporate levels including the ability to identify, evaluate, and propose original and practicable methods to resolve complex problems. Manages functional areas or specific programs. Ensures adherence to master plans/schedules, develops solutions to program requirements, and directs work of incumbents assigned to programs from various departments. Acts as advisor to program team regarding projects, tasks, and operations. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. May set standards and expectations for program leadership and other key positions. May lead and direct the work of others. May provide consultation on complex projects. A certain degree of creativity and latitude is required.</p>			
<b>PROGRAM MANAGER 5</b>	<b>MGR-5</b>	<b>BS/BA</b>	<b>15 Years</b>
<p>Technical program leader and manager responsible for overall technical, business, and financial management of programs and projects, including program budgets, schedules, and performance. May be principal point of contact with customer program officials and representatives for technical and program issues. May develop procedures, planning, and directing execution of all aspects of the program. Maintains at least one technical specialty functional or operational area related to the effort. Demonstrates technical achievement including the ability to identify, evaluate, and propose original and practicable methods to resolve complex problems. Manages functional areas or specific programs. Ensures adherence to master plans/schedules, develops solutions to program requirements, and directs work of incumbents assigned to programs from various departments. May act as advisor to program team regarding projects, tasks, and operations. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. May set standards and expectations for program and other key positions. May lead and direct the work of others. A certain degree of creativity and latitude is required.</p>			
<b>PROGRAM MANAGER 4</b>	<b>MGR-4</b>	<b>BS/BA</b>	<b>10 Years</b>
<p>Manages functional areas or specific programs. Performs project-specific management support functions, with coordination and completion of projects within the task order or project area. Develops, monitors, performs, reviews and assesses the adequacy of technical requirements. Sets deadlines, assigns responsibilities, and monitors and summarizes progress of project. Monitors and reports on technical progress, cost, schedule, alternative procedures and provides data/recommendations for program improvements. Interacts with customer personnel and customer agency representatives; builds and maintains working relationships with team members, vendors, and other departments involved in the projects. Establishes and maintains associated budget; responsible for planning and execution. Prepares status reports for upper management. Familiar with a variety of the field's concepts, practices, and procedures. Leads and directs the work of others. A wide degree of creativity and latitude is expected.</p>			

<b>GSA IT LABOR CATEGORY DESCRIPTIONS</b>			
<b>PROGRAM MANAGER 3</b>	<b>MGR-3</b>	<b>BS/BA</b>	<b>6 Years</b>
<p>Manages functional areas or specific programs. Performs project-specific management support functions, with coordination and completion of projects within the task order or project area. Develops, monitors, performs, reviews and assesses the adequacy of technical requirements. Sets deadlines, assigns responsibilities, and monitors and summarizes progress of project. Monitors and reports on technical progress, cost, schedule, alternative procedures and provides data/recommendations for program improvements. Interacts with customer personnel and customer agency representatives; builds and maintains working relationships with team members, vendors, and other departments involved in the projects. Establishes and maintains associated budget; responsible for planning and execution. Prepares status reports for upper management. Familiar with a variety of the field's concepts, practices, and procedures. Leads and directs the work of others. A wide degree of creativity and latitude is expected.</p>			
<b>ENGINEER/SCIENTIST 6</b>	<b>ENG-6</b>	<b>BS/BA</b>	<b>20 Years</b>
<p>Performs and/or manages projects involving the analysis, architect/design, development, modification, maintenance, test and evaluation, electronic, mechanical or software components for complex systems. Provides technical support towards the development of concepts, requirements, and design for systems. Designs, modifies, develops, writes, implements, and supports/implements programming applications and operating systems. May develop, implement, and monitor information systems policies and controls to ensure data accuracy, security, and regulatory compliance. Reviews systems architecture; performs engineering design evaluations. Ensures compliance with applicable regulatory requirements and quality control standards. May perform system modeling, simulation and analysis. Participates in the testing process through test review and analysis, test witnessing and certification of software. Reviews reports of computer and peripheral equipment production, malfunction, and maintenance to determine and address problems. Demonstrates level-appropriate expertise in a variety of the field's concepts, practices, and procedures. Provides extensive knowledge, technique and skill; applies leading-edge principles, develops original ideas/theories for job assignments, and solves the most difficult problems. Provides expert technical advice to internal personnel and external customers and/or major projects/programs. Customer interactions include working directly with customers in broad areas of strategic planning and/or specific in-depth technical activities during program/project execution. Recommendations and conclusions from these individuals are seldom questioned in their technical domain. Relies on experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is expected.</p>			
<b>ENGINEER/SCIENTIST 5</b>	<b>ENG-5</b>	<b>BS/BA</b>	<b>15 Years</b>
<p>Applies leading-edge principles, theories and concepts under broadly defined direction. Maintains special knowledge of a subject through training, education, or experience. Provides high-level technical guidance to internal personnel and external customers and/or complex projects. Customer interactions include working directly with high-level customers in broad areas of execution. Makes independent analyses/assessments/decisions related to major projects or overall project execution. Performs a variety of intensive and diversified project tasks applied to specialized technologies. Serves as specialist in the application of advanced technical theories, concepts, principles and processes. Plans and develops engineering projects concerned with unique or controversial problems having an effect on major programs. Selects problems for investigation.</p>			

<b>GSA IT LABOR CATEGORY DESCRIPTIONS</b>			
<b>ENGINEER/SCIENTIST 4</b>	<b>ENG-4</b>	<b>BS/BA</b>	<b>10 Years</b>
<p>Provides extensive knowledge, capability and skill. Maintains in-depth knowledge of a subject through training, education, or experience. May contribute to the development of new ideas and principles. Capable of solving very complex problems, working under consultative direction. Provides high-level guidance to more junior personnel and manages moderately complex projects. Customer interactions may include working directly with internal personnel and external customers in broad areas of project execution. Makes independent analyses/assessments/decisions related to key aspects of projects or project planning and execution. Performs complex project tasks applied to specialized technology problems. Develops engineering projects concerned with unique or controversial problems. Researches complex problem areas of considerable scope. Remains current on new technical methods and recommend changes. Develops system architecture, evaluate products, and serves as an expert on technical specialties and equipment.</p>			
<b>ENGINEER/SCIENTIST 3</b>	<b>ENG-3</b>	<b>BS/BA</b>	<b>4 Years</b>
<p>Broadly applies basic principles, theories and concepts to assignments. May direct/maintain activities for internal/external customers. Interactions may include working with customers in areas of project execution germane to their background/training. Solves a range of moderate to complex problems, working with limited project direction. Provides support to technical leadership on major tasks or technology assignments to establish goals and project objectives. Maintains domain expertise including expert technical knowledge in a particular discipline. Interactions may involve internal personnel and external customers. May provide guidance to more junior personnel. Performs a limited number of complex project tasks applied to specialized technology problems. Develops engineering projects, selecting problems for investigation. Performs systems integration. Performs systems documentation. Designs and develop prototypes.</p>			
<b>ENGINEER/SCIENTIST 2</b>	<b>ENG-2</b>	<b>BS/BA</b>	<b>2 Years</b>
<p>Applies basic principles, theories and fundamental concepts to assignments. Possesses and applies knowledge and experience on moderate to complex work assignments which are broad in nature. Has the ability to apply competent knowledge across key tasks and assignments. Exhibits technical and operational proficiency solving problems of moderate complexity. May interact directly with customers on assignments as required. Makes routine technical decisions for the completion of assigned projects in area of expertise under project supervision. Performs a limited number of moderately complex project tasks applied to specialized technology. Develops engineering projects defining scope of problems for investigation. Performs systems integration and documentation of programs and systems.</p>			
<b>ENGINEER/SCIENTIST 1</b>	<b>ENG-1</b>	<b>BS/BA</b>	<b>0 Years</b>
<p>Applies basic principles, fundamental concepts, and process diligence to completion of assignments. Performs work that requires minimal practical experience and training. Work involves limited problem-solving which follows standardized practices and procedures. Customer interaction is limited to subordinate roles in larger groups. Performs relatively routine tasks applied to specialized technology. Performs systems integration and programmatic tasks. Makes decisions under guidance of more senior personnel. Work performed under supervision.</p>			
<b>TECHNICAL SUBJECT MATTER EXPERT 4</b>	<b>SME-4</b>	<b>BS/BA</b>	<b>15 Years</b>
<p>Supports the strategic planning, conceptual development, engineering design, testing, and evaluation of products in a specific technology area. Must be well versed in related technologies, business strategies, acquisition policies. Performs project tasks involving application of specialized scientific, engineering, technical, or management skills and knowledge to business/technical systems, operational concepts, subsystems, models/simulations, or architectures. Serves in a consulting role in execution of program tasks that involve analysis or evaluation of technical, financial, or business management aspects of programs. Serves as a consultant to Integrated Product Teams as a part of an acquisition, development, validation or test program. Recognized as an expert in a specific are of military operations, intelligence, technology, engineering, or management. Possesses excellent verbal and written communication skills. Maintains knowledge of current policies and trends in acquisition, military operations, and Federal programs.</p>			

<b>GSA IT LABOR CATEGORY DESCRIPTIONS</b>			
<b>TECHNICAL SUBJECT MATTER EXPERT 3</b>	<b>SME-3</b>	<b>BS/BA</b>	<b>11 Years</b>
<p>Support the strategic planning, conceptual development, engineering design, testing, and evaluation of products in a specific technology area. Must be well versed in related technologies, business strategies, acquisition policies. Performs project tasks involving application of specialized scientific, engineering, technical, or management skills and knowledge to business/technical systems, operational concepts, subsystems, models/simulations, or architectures. Serve in a consulting role in execution of program tasks that involve analysis or evaluation of technical, financial, or business management aspects of programs. Serve as a consultant to Integrated Product Teams as a part of an acquisition, development, validation or test program. Recognized as an expert in a specific are of military operations, intelligence, technology, engineering, or management. Cost/Risk/Technical/Financial Analysis. Excellent verbal and written communication. Knowledge of current policies and trends in acquisition, military operations, and federal programs.</p>			
<b>TECHNICAL SUBJECT MATTER EXPERT 2</b>	<b>SME-2</b>	<b>BS/BA</b>	<b>8 Years</b>
<p>Support the strategic planning, conceptual development, engineering design, testing, and evaluation of products in a specific technology area. Must be well versed in related technologies, business strategies, acquisition policies. Performs project tasks involving application of specialized scientific, engineering, technical, or management skills and knowledge to business/technical systems, operational concepts, subsystems, models/simulations, or architectures. Serves in a consulting role in execution of program tasks that involve analysis or evaluation of technical, financial, or business management aspects of programs. Serve as a consultant to Integrated Product Teams as a part of an acquisition, development, validation or test program. Recognized as an expert in a specific are of military operations, intelligence, technology, engineering, or management. Cost/Risk/Technical/Financial Analysis. Excellent verbal and written communication. Knowledge of current policies and trends in acquisition, military operations, and federal programs.</p>			
<b>TECHNICAL SUBJECT MATTER EXPERT 1</b>	<b>SME-1</b>	<b>BS/BA</b>	<b>4 Years</b>
<p>Support the strategic planning, conceptual development, engineering design, testing, and evaluation of products in a specific technology area. Must be well versed in related technologies, business strategies, acquisition policies. Performs project tasks involving application of specialized scientific, engineering, technical, or management skills and knowledge to business/technical systems, operational concepts, subsystems, models/simulations, or architectures. Serves in a consulting role in execution of program tasks that involve analysis or evaluation of technical, financial, or business management aspects of programs. Serves as a consultant to Integrated Product Teams as a part of an acquisition, development, validation or test program. Recognized as an expert in a specific are of military operations, intelligence, technology, engineering, or management. Cost/Risk/Technical/Financial Analysis. Excellent verbal and written communication. Knowledge of current policies and trends in acquisition, military operations, and Federal programs.</p>			
<b>PROGRAM ANALYST 6</b>	<b>ANL-6</b>	<b>BS/BA</b>	<b>15 Years</b>
<p>Reviews, analyzes, and evaluates functional area requirements, which may include user needs. May document requirements, define scope and objectives, or formulate systems to parallel overall requirement strategy. May be responsible for intelligence analysis, research, and development of end products. May analyze, organize, plan and administer various phases of day-to-day provisioning, spares, or maintenance/repair activities for one or more programs using established procedures. May analyze standard documents, technical data, customer usage data, customer maintenance practices, customer operation characteristics and related reports for assigned contracts to determine spares provisioning or maintenance/repair requirements. May develop logistics plans in order to enhance distribution of goods and supplies. Demonstrates level-appropriate expertise in a variety of the field's concepts, practices, and procedures. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. May provide consultation on complex projects. Serves as technical/administrative leader for major projects/contracts. Maintains/controls project budget. Ensures all efforts meet established standards for quality. Interviews and hires new employees. Supervises, trains, and develops subordinate level employees. A wide degree of creativity and latitude is expected.</p>			

<b>GSA IT LABOR CATEGORY DESCRIPTIONS</b>			
<b>PROGRAM ANALYST 5</b>	<b>ANL-5</b>	<b>BS/BA</b>	<b>12 Years</b>
<p>Reviews, analyzes, and evaluates functional area requirements, which may include user needs. May document requirements, define scope and objectives, or formulate systems to parallel overall requirement strategy. May be responsible for intelligence analysis, research, and development of end products. May analyze, organize, plan and administer various phases of day-to-day provisioning, spares, or maintenance/repair activities for one or more programs using established procedures. May analyze standard documents, technical data, customer usage data, customer maintenance practices, customer operation characteristics and related reports for assigned contracts to determine spares provisioning or maintenance/repair requirements. May develop logistics plans in order to enhance distribution of goods and supplies. Demonstrates level-appropriate expertise in a variety of the field's concepts, practices, and procedures. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. May provide consultation on complex projects. Serves as technical/administrative leader for major projects/contracts. Initiates, studies and determines techniques or methods involved to accomplish objectives. Identifies and assigns priorities for project accomplishment. Ensures plans, policies, and deliverables meet user requirements. Interfaces and coordinates with customers. Reviews project correspondence. Supervises, trains, and develops subordinate level employees. A wide degree of creativity and latitude is expected.</p>			
<b>PROGRAM ANALYST 4</b>	<b>ANL-4</b>	<b>BS/BA</b>	<b>8 Years</b>
<p>Reviews, analyzes, and evaluates functional area requirements, which may include user needs. May document requirements, define scope and objectives, or formulate systems to parallel overall requirement strategy. May be responsible for intelligence analysis, research, and development of end products. May analyze, organize, plan and administer various phases of day-to-day provisioning, spares, or maintenance/repair activities for one or more programs using established procedures. May analyze standard documents, technical data, customer usage data, customer maintenance practices, customer operation characteristics and related reports for assigned contracts to determine spares provisioning or maintenance/repair requirements. May develop logistics plans in order to enhance distribution of goods and supplies. Familiar with standard concepts, practices, and procedures within a particular field. Prepares documentation to meet client requirements; advises on appropriateness of system/project management functions, accuracy and validity of contract cost reports, formulation of budget exhibits, trade-off analysis and strategic fiscal planning. Determines customer requirements for discussion with senior staff or project managers. Provides guidance/direction to less experienced personnel as required.</p>			
<b>PROGRAM ANALYST 3</b>	<b>ANL-3</b>	<b>BS/BA</b>	<b>4 Years</b>
<p>Reviews, analyzes, and evaluates functional area requirements as directed by internal hierarchy. May assist with document requirements, scope and objectives. May assist in intelligence analysis, research, and development of end products. May assist in analysis and organization of day-to-day provisioning. May assist in analysis of standard documents, technical data, customer usage data, customer maintenance practices, customer operation characteristics and related reports. Maintains automated financial systems. Maintains budget, develop databases, and hardware requirements. Prepares appropriate documentation in area of responsibility.</p>			
<b>PROGRAM ANALYST 2</b>	<b>ANL-2</b>	<b>BS/BA</b>	<b>2 Years</b>
<p>Reviews, analyzes, and evaluates functional area requirements as directed by internal hierarchy. May assist with document requirements, scope and objectives. May assist in intelligence analysis, research, and development of end products. May assist in analysis and organization of day-to-day provisioning. May assist in analysis of standard documents, technical data, customer usage data, customer maintenance practices, customer operation characteristics and related reports. Assembles, formats, maintains, and reviews technical, financial and programmatic data. Prepares and evaluates expenditure plans, funding documentation and reconciliations. Performs database development, spreadsheet formulation, and graphic display of data. Interacts regularly with project personnel. Work performed under supervision.</p>			

<b>GSA IT LABOR CATEGORY DESCRIPTIONS</b>			
<b>PROGRAM ANALYST 1</b>	<b>ANL-1</b>	<b>BS/BA</b>	<b>0 Years</b>
Performs data analysis under direct supervision. May interact with customers. Assists with maintenance of automated systems. Applies basic principles, fundamental concepts, and process diligence to completion of assignments. Performs work that requires minimal practical experience and training. Work involves limited problem-solving which follows standardized practices and procedures. Customer interaction is limited to subordinate roles in larger groups. Makes decisions under guidance of more senior personnel. Work performed under supervision.			
<b>TECHNICIAN/TECHNICAL ASSISTANT 4</b>	<b>TCH-4</b>	<b>TS</b>	<b>10 Years</b>
Performs assignments of substantial complexity. Develops, tests, evaluates, designs standardization, maintenance, operation or installation of systems and equipment. Conducts tests and experiments. Prepares test procedures. Records, analyzes and evaluates test data. Plans, schedules, and coordinates work-flow and executes all phases of complex projects. Provides consultation and technical assistance on difficult projects to junior employees.			
<b>TECHNICIAN/TECHNICAL ASSISTANT 3</b>	<b>TCH-3</b>	<b>TS</b>	<b>5 Years</b>
Performs non-routine assignments of moderate complexity. Follows test procedures, record measurements using test equipment. Provides technical directions and assistance to junior employees. Conducts training and development of subordinates from lesson guides. Conducts field and/or laboratory testing. Provides equipment and instrumentation set-up and operation or system installation and maintenance.			
<b>TECHNICIAN/TECHNICAL ASSISTANT 2</b>	<b>TCH-2</b>	<b>TS</b>	<b>2 Years</b>
Performs routine and non-routine assignments of low to moderate complexity. Follows test procedures, conduct tests, takes measurements. Records and analyzes test data.			
<b>TECHNICIAN/TECHNICAL ASSISTANT 1</b>	<b>TCH-1</b>	<b>TS</b>	<b>0 Years</b>
Performs basic tasks from detailed instructions and direction. Operates and adjusts simple computer test equipment. Performs data entry and minor computer maintenance.			

### IT Degree/Experience Equivalency

The following equivalencies are provided as substitution for cite labor category educational and experience minimums. Related experience means the type of experience similar to the IT labor category requirements for the specific labor category.

#### Education/Experience Equivalents/Substitutions

<b>Degree</b>	<b>Related Work Experience Substitution</b>
High School, GED, Vocational Degree	No Substitution
Technical School Certification or Military Training Certification (TS)	4 Years
Associates	2 Years
Bachelors	4 Years
Masters	6 Years
Doctorate	8 Years
<i>Example: If position requires a BS/BA and 8 years' experience, personnel can hold an AS/AA degree with 10 years related experience, or a HS Diploma with 12 years related experience.</i>	

**PRICING**

The following price reflects DCS proposed GSA IT Rates for the initial period of performance, inclusive of discounts off our commercial price list. The rates in this table include IFF.

**Rates effective upon award (Including IFF)**

<b>GSA IT+A4:P25 Labor Category</b>	<b>Level</b>	<b>GSA Order Code</b>	<b>Minimum Education</b>	<b>Minimum Experience</b>	<b>Rates</b>
Program Manager	6	MGR-6	BS/BA	20	\$336.52
	5	MGR-5	BS/BA	15	\$252.39
	4	MGR-4	BS/BA	10	\$224.63
	3	MGR-3	BS/BA	6	\$167.43
Engineer/Scientist	6	ENG-6	BS/BA	20	\$256.30
	5	ENG-5	BS/BA	15	\$225.49
	4	ENG-4	BS/BA	10	\$193.82
	3	ENG-3	BS/BA	4	\$123.63
	2	ENG-2	BS/BA	2	\$103.76
	1	ENG-1	BS/BA	0	\$88.95
Technical Subject Matter Expert	4	SME-4	BS/BA	15	\$266.75
	3	SME-3	BS/BA	11	\$237.41
	2	SME-2	BS/BA	8	\$176.95
	1	SME-1	BS/BA	4	\$143.15
Program Analyst	6	ANL-6	BS/BA	15	\$166.87
	5	ANL-5	BS/BA	12	\$158.18
	4	ANL-4	BS/BA	8	\$143.09
	3	ANL-3	BS/BA	4	\$117.08
	2	ANL-2	BS/BA	2	\$96.92
	1	ANL-1	BS/BA	0	\$79.10
Technician/Technical Assistant	4	TCH-4	TS	10	\$106.70
	3	TCH-3	TS	5	\$84.58
	2	TCH-2	TS	2	\$72.26
	1	TCH-1	TS	0	\$63.94
<i>Note 1: Definitions: BS/BA = Bachelor of Science/Art Degree; TS = Technical School Certification or Military Training Certification; HS = High School, GED, Vocational Degree</i>					